



Turning opportunities
into values

SAIGON – HANOI SECURITIES J.S.C

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Hanoi, 30 March 2018

Notice of 2018 Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Company will be held at the 7th floor Hall, Trade Union Convention Center, 01 Yet Kieu Road, Hoan Kiem Dist., Hanoi, Vietnam at 01.30 pm on Tuesday April 24nd, 2018.

Notification Shareholders wishing to attend the Annual General Meeting (“AGM”) must (1) be listed in the shareholders’ register (record dated March 08th, 2018) provided by Vietnam Securities Depository on April 23rd, 2018 and (2) no later than on April 23rd, 2018, preferably before 4.00 p.m., inform SHS of their and, when applicable, the number of advisors intention to attend the meeting, by email to quynh.dtn@shs.com.vn.

Such notification can also be given by telephone +824.3.8181888 , by fax +824.3.8181688 , or by mail to the Company Head-office, UNIMEX Building, 41 Ngo Quyen street, Hoan Kiem Dist., Hanoi, Vietnam

Provisional Agenda as follow to consider and pass:

1. **Adoption of the Annual Report and Accounts of the Company for the financial year ended 31 December 2017 and the reports of the Directors and auditors.**
2. **Adoption of the Business Plan for the FY2017**
3. **Adoption of the report of Supervisory Board for the FY 2018**
4. **Appointment of auditors for the FY2018.**
5. **Other issues**

Shareholders are recommended to attend at least 15 minutes before the time appointed for holding of the AGM to allow time for registration. Please bring the identity card and present it at the shareholder registration desk before the commencement of the AGM.

If you are unable to attend the AGM, you can still vote on the proposed resolutions by appointing a proxy. To appoint a proxy:

- a) you can complete the enclosed proxy appointment form, in accordance with the instructions printed on it, and return it (together with any power of attorney or other authority under which it is signed, or a certified copy of such item) to our Head-office in Hanoi.
- b) You can alternatively submit an electronic proxy appointment. Full details of the procedures, including voting instructions are given on the website.

In either case, the proxy appointment form should be returned, or the electronic proxy appointment instruction transmitted, as soon as possible and in any event so as to be received by 4.00pm on April 23th, 2018.

AGM documents, complete proposals are available at the Company’s head office in Hanoi and at the Company’s website www.shs.com.vn no later than on Wednesday April 15th, 2018. Copies of the documents will also be available at the AGM.

