

## Notice of 2019 Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Company will be held at **The Grand Ballroom of Army Hotel at no.1A Nguyen Tri Phuong Street, Ba Dinh District, Hanoi, Vietnam** at **07.30 am on Tuesday 23<sup>rd</sup>, April 2019.**

Notification Shareholders wishing to attend the Annual General Meeting (“AGM”) must (1) be listed in the shareholders’ register (record dated 22<sup>nd</sup>, March 2019 provided by Vietnam Securities Depository Center) on April 22<sup>nd</sup>, 2019 and (2) no later than on April 22<sup>nd</sup>, 2019, preferably before 4.30 p.m., inform SHS of their and, when applicable, the number of advisors intention to attend the meeting, by email to [quynh.dtn@shs.com.vn](mailto:quynh.dtn@shs.com.vn).

Such notification can also be given by telephone +824.3.8181888 , by fax +824.3.8181688 , or by mail to the Company Head-office, UNIMEX Hanoi Building, 41 Ngo Quyen Street, Hoan Kiem Dist., Hanoi, Vietnam

Provisional Agenda as follow to consider and pass:

1. Adoption of the Annual Report and Accounts of the Company for the financial year ended 31 December 2018 and the reports of the Directors and auditors.
3. Adoption of the Business Plan for the FY2019.
4. Adoption of the report of Supervisory Board for the FY 2018.
5. Adoption of the report of BOD.
6. Adoption of the profit distribution for the FY 2018
7. Adoption of the Increasing Charter Capital Plan Report
8. Adoption of the Remuneration Report for the FY2019.
9. Appointment of auditors for the FY2019.
10. Other issues

Shareholders are recommended to attend at least 15 minutes before the time appointed for holding of the AGM to allow time for registration. Please bring the identity card and present it at the shareholder registration desk before the commencement of the AGM.

If you are unable to attend the AGM, you can still vote on the proposed resolutions by appointing a proxy. To appoint a proxy:

- a) You can complete the enclosed proxy appointment form, in accordance with the instructions printed on it, and return it (together with any power of attorney or other authority under which it is signed, or a certified copy of such item) to our Head-office in Hanoi.
- b) You can alternatively submit an electronic proxy appointment. Full details of the procedures, including voting instructions are given on the website address for online proxy <http://dhcd.shs.com.vn> and/or <http://dhcd.shs.com.vn/Pages/UyQuyendaiHoi.aspx>

In either case, the proxy appointment form should be returned, or the electronic proxy appointment instruction transmitted, as soon as possible and in any event so as to be received by 4.30pm on April 22<sup>nd</sup>, 2019.

AGM documents, complete proposals are available at the Company's head office in Hanoi and at the Company's website <http://dhcd.shs.com.vn/> no later than on April 10<sup>th</sup>, 2019. Copies of the documents will also be available at the AGM.

For more information:

**BOD's office**

**Saigon – Hanoi Securities JSC**

Add: 1 – 5 FI, UNIMEX Hanoi Building, 41 Ngo Quyen, Hang Bai, Hoan Kiem, Hanoi, Vietnam

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