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values

# CÔNG TY CỔ PHẦN CHỨNG KHOÁN SÀI GÒN – HÀ NỘI SAIGON – HANOI SECURITIES J.S.C

UNIMEX Hanoi Building, 41 Ngo Quyen Street, Hoan Kiem Dist., Hanoi, Vietnam

Tel: (84.24).3.8181888 Fax: (84.24)24.3.8181688 Website: [www.shs.com.vn](http://www.shs.com.vn)

First License 66/UBCK-GP dated november 15th, 2007 and last amended License no.27/GPĐC-UBCK do dated April 25th, 2019 issued by SSC

Hanoi, May 25th, 2020

## Notice of 2020 Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Saigon – Hanoi Securities JSC (SHS) will be held at

**The Grand Ballroom of Army Hotel at no.1A Nguyen Tri Phuong Street, Ba Dinh District, Hanoi, Vietnam**

**at 13.30 am on Wednesday 24<sup>th</sup>, June 2020.**

Shareholders who wish to attend the annual general meeting must:

- be recorded as shareholders in the share register maintained and provided by Vietnam Securities Depository Center) on May 20th, 2020;
- no later than on June 23rd, 2020, preferably before 4.30 p.m., inform SHS of their participation and potential assistants intention to attend the meeting, to the Company Head-office, during office hours by telephone (84.24).3.8181888, by SMS at (84.24) 93 63 8888 7, by fax (84.24).3.8181688, or by email with the receiving address: [quynh.dtn@shs.com.vn](mailto:quynh.dtn@shs.com.vn),

The notification should state name, personal identification number or registration number, address, day-time phone number and when applicable information regarding any representative, proxy and or at most two assistants. If applicable, the notification must include authorization documents such as certificate of registration or equivalent documents.

### Provisional Agenda as follow to consider and pass:

1. Adoption of the Annual Report and Accounts of the Company for the financial year ended 31 December 2019 and the reports of the Directors and auditors.
2. Adoption of the Business Plan for the FY2020.
3. Adoption of the report of Supervisory Board for the FY 2019.
4. Adoption of the report of BOD.
5. Adoption of the profit distribution for the FY 2019
6. Adoption of the Remuneration Report for the FY2020.
7. Appointment of auditors for the FY2020.
8. Other issues

Shareholders are recommended to attend at least 15 minutes before the time appointed for holding of the AGM to allow time for registration.

Please bring the identity card and present it at the shareholder registration desk before the commencement of the AGM.

If you are unable to attend the AGM, you can still vote on the proposed resolutions by appointing a proxy. To appoint a proxy:

a) You can complete the enclosed proxy appointment form, in accordance with the instructions printed on it, and return it (together with any power of attorney or other authority under which it is signed, or a certified copy of such item) to our Head-office in Hanoi.

b) You can alternatively submit an electronic proxy appointment. Full details of the procedures, including voting instructions are given on the website address for online proxy <http://dhcd.shs.com.vn> and/or <http://dhcd.shs.com.vn/Pages/UyQuyendaiHoi.aspx>

In either case, the proxy appointment form should be returned, or the electronic proxy appointment instruction transmitted, as soon as possible and in any event so as to be received by 04.30pm on June 23rd, 2020.

**BOD's office**

**Saigon – Hanoi Securities JSC**

Add: 1 – 5 Fl, UNIMEX Hanoi Building, 41 Ngo Quyen, Hang Bai, Hoan Kiem, Hanoi, Vietnam

Tel: (84.24) 38181 888 (312) Fax: (84.4) 38181 688

SMS: (84.24) 93 63 8888 7

Email: [quynh.dtn@shs.com.vn](mailto:quynh.dtn@shs.com.vn) Website: <http://www.shs.com.vn>

AGM documents, complete proposals are available at the Company's head office in Hanoi and at the Company's website <http://dhcd.shs.com.vn/> no later than on April 10<sup>th</sup>, 2019. Copies of the documents will also be available at the AGM.

For more information:

**BOD's office**

**Saigon – Hanoi Securities JSC**

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**On behalf of BOD  
Chairman**

(signed)  
Đỗ Quang Hiến